## Changes during implementation of an approved project

Please note:

1. Changes are to be approved according to [authority matrix](https://cbm365.sharepoint.com/:x:/r/sites/intranet-documentlibrary/_layouts/15/Doc.aspx?sourcedoc=%7B70A4C575-16FD-4643-955C-FDB1D83F720E%7D&file=CBM%20Authority%20Matrix.xlsx&action=default&mobileredirect=true)
2. Changes in fundraising relevant projects need to be aligned with IDP prior to the approval.

|  |  |  |  |
| --- | --- | --- | --- |
| **Project number:** |  | | |
| **Project title:** |  | | |
| **Name of Partner(s):** |  | | |
| **Country:** |  | **Timeframe:** | project start and end date |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Changes have effect on  total project costs** |  |  | **The changes have NO effect on  total project costs** |  |

**Change in results, activities and costs related to above approved project:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Result(s)** | **Description** | | **Indicator** | **Target** |
| *specify affected result number(s) from section A or add new result number(s)* | *description of the result* | | *insert any new indicators* | *enter new targets* |
| **Activities** | **Description** | | **Costs (EUR)** | **Donor** |
| *Indicate number(s) of additional activities* | *description of activity* | |  | *if applicable, indicate donor* |
| **Budget** | | | | |
| Total initial budget | *total* | *budget per year(s)* | | |
| **Total budget indcrease/decrease:** | ***total*** | ***budget per year(s)*** | | |
| Total new budget | *total* | *budget per year(s)* | | |

**Please give a brief rational for the changes to the approved project:**

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|  |